Royal Holloway University Prep Scheme of Work

Topic	Tackling Personal Statements	**Lesson number**	1
Age Group	Year 12	**Session Length**	1 hour
Objectives	A. To be able to understand what a personal statement is and why it is important. B. To be able to know what you should be including in your personal statement and how to structure it. C. To be able to know some of the best top tips for getting started and writing your personal statement.		
Keywords			
Resources	PowerPoint Presentation, paper and pens, access to internet to watch a series of videos and narrated PowerPoints.		
Home Learning	Yes.		

Time	Activity	Assesses
Starter (1 mins)	Starter Activity: students will watch our 'Personal Statements in 60 seconds' video, to give them a brief introduction to what a personal statement is.	A
Development	Act 1 (20 mins): Personal statements: Introduce concept of personal statement, rules and Royal Holloway suggestions. Ensure students understand that the personal statement should be personal and focused on their course rather than extracurricular activities that are less related. Highlight where the personal statement comes in along the UCAS Process timeline and ensure students know this is the only place in the application where they can add their own personal stamp. Activity: ask students to think about these questions and note down the answer as they are useful for getting started when writing. Why do you want to study further? Why do you want to study your course of choice? What type of course do you want to study? Are looking at courses making you excited and why?	A & B
	Act 2 (10 mins): What to include in your personal statement: this gets students thinking about what they should be including within their personal statement. Activity: ask students to write down 4 things they think they should include within their personal statement before going on to explain ideas for content.	B & C
	Act 3 (10 mins): How do you structure your personal statement – this will show students the percentage break downs of what to write about in their personal statement. Following this, students will review two methods of structuring their personal statement and decide which works best for them.	B & C
	Act 4 (5 mins): UCAS Personal Statement Rules and Top Tips	
Close (5 mins)	Students can utilise any of the resources attached, including watching videos or using templates to begin structuring their personal statement.	A, B, C